#### SECTION 1: DELEGANT IDENTITY (Title Holder)

 Name of Company Registration number Stakeholder ID

|  |  |  |  |
| --- | --- | --- | --- |
| **[ ]  COMPANY \*** |       |       |       |

 or

 Last Name First Name Birth Date Stakeholder ID

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **[ ]  INDIVIDUAL \*\*** |       |       |       |       |

Address (number, street, road or PO box) Apt. City, town or municipality

|  |  |  |
| --- | --- | --- |
|       |       |       |

**Province** **Country Postal Code Telephone (home) Telephone (work) Ext.**

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**Fax Email**

|  |  |  |
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|       |  |       |

**\* *If the delegant is a legal entity, they have to provide a resolution from their Board of Directors mentioning the delegation and the name of the delegate.***

***\*\*If the delegant is an individual, they must provide a letter of authorization allowing the delegate to act on their behalf, mentioning the delegate's name.***

#### SECTION 2: DELEGATE IDENTITY (must be an individual)

Last Name First Name Birth Date Stakeholder ID

|  |  |  |  |
| --- | --- | --- | --- |
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Address (number, street, road or PO box) Apt. City, town or municipality

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**Province** **Country Postal Code Telephone (home) Telephone (work) Ext.**

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**Fax Email**

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#### SECTION 3: LIST OF MINING TITLES INCLUDED IN THE DELEGATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **The delegation includes:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Start Date:** |  | **End Date1:** |  |

[ ]  **All delegant’s titles**(current and to come) [ ]  **The delegant’s titles on map sheets mentionned in appendix** [ ]  **The delegant’s titles mentionned in appendix** |

#### SECTION 4: CORRESPONDENCE

**Correspondence regarding the titles must be sent to the delegant** [ ]  **OR to the representative** [ ]

*Please check box if email is the preferred method of correspondence* [ ]

#### SECTION 5: TYPES OF APPLICATIONS INCLUDED IN THE DELEGATION

**The representative is authorized to act as  Delegate** [ ]  **OR**  **Primary Delegate2**  [ ]

**1) in all types of applications**[ ]  **OR 2) in the following specific types of applications (check all that apply)**

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | **Change of correspondence address for mining titles** | [ ]  | **Application for conversion or replacement** |
| [ ]  | **Report of works performed** | [ ]  | **Application for amalgamation of claims** |
| [ ]  | **Declaration of discovery of triuranium octaoxide** | [ ]  | **Application for mining lease renewal**  |
| [ ]  | **Declaration of works** | [ ]  | **Change of titleholder** |
| [ ]  | **Annual declaration of SMS extraction, not accountable** | [ ]  | **Yearly payment for mining concession (CM)** |
| [ ]  | **Annual declaration indebted (consolidated material and peat)** | [ ]  | **Payment of mining lease (BM)** |
| [ ]  | **Annual declaration of unconsolidated material** | [ ]  | **Renewal of an exclusive lease for SMS extraction (BEX)** |
| [ ]  | **Request to abandon a mining title** | [ ]  | **Renewal of a non-exclusive lease for SMS extraction (BNE)** |
| [ ]  | **Request for selection of samples authorization** | [ ]  | **Renewal of a mining lease (BM)** |
| [ ]  | **Request for change of address / profile modification** |  |  |
| The delegate (or primary delegate) is authorized to use the delegant’s account 3 YES [ ]  NO [ ]   |

#### SECTION 6: SIGNATURE OF DELEGANT

|  |  |  |
| --- | --- | --- |
|       Name in capital letters SignatureDate:  | This form can be mailed to the following address:Ministère des Ressources naturelles et des ForêtsService de la gestion des droits miniers5700, 4e Avenue Ouest, local C-320 Québec (Québec) G1H 6R1**Or faxed** to 418 643-9297,**or emailed** to services.mines@mern.gouv.qc.ca | For departmental use onlyDATE RECEIVED Application #: |

**APPENDIX**

***All active titles included in the delegation are located on the following NTSC map sheets\*:***

***All titles to come are located on the following NTSC map sheets\*:***

***\* All titles and types of titles on one map sheet or in one township are included in the management delegation.***

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***Active tittles numbers included in the delegation.***

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| **TITLE #****(CL, CDC, CLD, BM, BEX, BNE)** | **TITLE #****(CL, CDC, CLD, BM, BEX, BNE)** | **TITLE #****(CL, CDC, CLD, BM, BEX, BNE)** | **TITLE #****(CL, CDC, CLD, BM, BEX, BNE)** |
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 **Delegant’s Initials**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Delegation of Management of Mining Titles**

Delegation is the act by which a person or company, the delegant, gives another person, the representative, the power to represent them in the course of its business.

* The representative can use the delegant’s funds for the delegant’s business.
* The invoice will be made to the delegant’s name.

The act of delegation must be recorded in writing. The delegation of management form provided by the Minister of Natural Resources and Forestry constitutes this document.

The Ministère des Ressources naturelles et des Forêts requires proof of the delegation's existence, content and compliance with legal requirements before proceeding with any action affecting a mining title.

Management of mining titles is delegated by one person to another, or by a company to a person. In the latter case, the form sent to the Department must be accompanied by a resolution from the Board of Directors, mentioning the name of the mandatary. In the case of a person to another person, the form sent to the Department must be accompanied by a letter of authorization allowing the mandatary to act and mentioning the latter's name.

**The resolution**

The resolution is the decision taken by the meeting of the company's Board of Directors. The decision is recorded on paper, signed by the person designated by internal by-laws, and sent to the Department along with the Delegation of Management of Mining Titles form.

**Letter of authorization**

A letter of authorization is a contract by which one person appoints another to represent him or her in the performance of one or more acts with a third party. The letter of authorization need not be drawn up in the presence of a notary. This paper document must include the name and contact details of the principal, the name and contact details of the agent, the responsibilities entrusted, the limits and conditions of the mandate, if any, and its duration. The letter of authorization must be signed by the delegator and forwarded to the Ministry along with the project management delegation form.

**Transmitting the form**

The form and the resolution, or the letter of authorization as the case may be, are sent by mail to the address indicated at the bottom of the form, by fax to the number indicated at the bottom of the form, or by e-mail to services.mines@mern.gouv.qc.ca.

**1** An unspecified end date indicates an open-ended delegation.

**2** The primary delegate can manage all the delegant's titles in all application types and can redelegate the management of the delegant's mining titles to another person.

**3** Important: The use of the account is not restricted to the sole management of the delegant's titles. The Ministère des Ressources naturelles et des Forêts is not responsible for the use of the delegant's account for other purposes.